



City of Cashmere
 101 Woodring Street
 Cashmere, WA. 98815
 (509) 782-3513

Amount Paid _____
Date _____
Receipt No. _____
Received By _____

Land Use Development Permit Application

<u>TYPE OF PERMIT</u>			
<input type="checkbox"/> Subdivision	<input type="checkbox"/> Short Plat	<input type="checkbox"/> Conditional Use	<input type="checkbox"/> Binding Site Plan
<input type="checkbox"/> Final Plat	<input type="checkbox"/> Final Short Plat	<input type="checkbox"/> Variance	<input type="checkbox"/> Final Binding Site Plan
<input type="checkbox"/> Plat Amendment	<input type="checkbox"/> Short Plat Amend.	<input type="checkbox"/> PUD	<input type="checkbox"/> Rezone

Applicant: _____

Builder: _____

Address: _____

Address: _____

Telephone: _____

Telephone: _____

Address of Property to be Developed: _____

Section 2- For Home Occupation Conditional Use Applications:

No. of non-family members employed.
Will customers come to the home? Yes <input type="checkbox"/> No <input type="checkbox"/>
Percentage of living space used for Home Occupation _____ %
Will there be any signs? Yes <input type="checkbox"/> No <input type="checkbox"/>
Will stock be stored on the premises? Yes <input type="checkbox"/> No <input type="checkbox"/>
Will mechanical equipment be used? Yes <input type="checkbox"/> No <input type="checkbox"/>



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Section 3- Property Owner Information:

3. RELATIONSHIP OF APPLICANT TO PROPERTY

Owner Purchaser Lessee Other:

NAME, ADDRESS AND PHONE NO. OF PROPERTY OWNER(S), IF OTHER THAN APPLICANT:

4. LOCATION (STREET ADDRESS), WHERE PROPOSED ACTIVITY EXISTS OR WILL OCCUR:

TAX PARCEL # (s):

LEGAL DESCRIPTION (ATTACHED IF NECESSARY)

TOTAL SITE SIZE (square ft): _____ PROPOSED # LOTS: _____

ZONING DISTRICT (Circle One): SF MF SR AR C/I DB WI P

COMPREHENSIVE PLAN DESIGNATION: _____

SHORELINE DESIGNATION: _____

5. SURVEYOR

WA REGISTRATION #

PHONE

FAX

6. ENGINEER

WA REGISTRATION #

PHONE

FAX

Project Description (Continue on a separate paper if needed):



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Acknowledgement:

I (we) acknowledge that the information, plans, maps and other materials submitted on and with this application are, to the best of my/our knowledge, a true and accurate representation of this proposal.

I (we) acknowledge that a Fee Schedule has been received and understand that “Direct Costs” are the Direct Costs billed to the City and shall include Hearing Examiner fees, Consultant fees, City attorney’s fees, City engineering fees, surveying fees, recording fees, planning consultant fees, building inspection consultant and/or contract employee fees, specialized study services fees and costs, any publication or mailing costs associated with providing notices, and costs of transcription of any hearing.

“Actual Costs” include all Direct Costs plus the costs of all other City employee time calculated at a rate of \$60 per hour.

City Staff shall estimate what the required Direct Costs and/or Actual Costs for a request/ proposal/application may be and shall require advanced payment of the estimated Direct Costs and/or Actual Costs at the time of receipt of the request/proposal/application. Requester/ proposer/applicant shall be refunded any unused prepayment as the time of completion of the project. City staff may require the requester/proposer/applicant to deposit additional funds with the City in the event City staff determines the City estimated Direct Costs and/or Actual Costs may be insufficient. Regardless of the outcome of any request/proposal/application, the requester/proposer/applicant shall pay the City all Direct Costs and Actual Costs within thirty (30) days of the date of the City billings. All unpaid Direct Costs and Actual Costs not timely paid shall be considered delinquent and interest shall be added to the unpaid bill at the rate of twelve percent (12%) per annum until paid. In the event they City is required commence litigation to obtain payment of unpaid Direct Costs and/or Actual Costs, the substantially prevailing party in the litigation shall be entitled to recover its reasonable attorney fees and costs.

Dated: _____ Applicant: _____
(Printed)

Applicant: _____
(Signature)

Dated: _____ Applicant: _____
(Printed)

Applicant: _____
(Signature)

Dated: _____ Owner: _____
(Printed)

Owner: _____
(Signature)

Dated: _____ Owner: _____
(Printed)

Owner: _____
(Signature)



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Site Plan Checklist

- Must be drawn to a standard engineering scale. Indicate the scale used.
- Must include North arrow.
- Boundaries (all property lines), dimensions, and area of lot/parcel (square feet or acreage).
- Land features such as top and bottom of slopes, direction of slope, ravines, location of wetlands, streams, lakes, rivers, ordinary high-water mark of shoreline areas, fish and wildlife habitat.
- Location, size, and purpose of all existing structures (temporary or permanent) and proposed structures. Label each as existing or proposed.
- Existing and proposed landscaping, screening and/or fencing. (Show type of landscaping, size, spacing, and provisions for irrigation).
- Locations, dimensions and volume of all existing and proposed propane tanks, fuel tanks, etc.
- Location and dimensions of all decks, roof overhangs, porches, cantilevers, bay windows, retaining walls, patios, and chimneys.
- Distance between property lines and existing/proposed buildings and distances between buildings.
- Location and width of existing and proposed driveways/accesses serving each structure and any parking area. Include drainage facilities such as drains, detention ponds, catch basins etc.
- Name of roads bordering the property and indicate whether they are public or private.
- Indicate any and all easements (access, utility, drainage, etc.) on the property including their width.

I hereby certify that the information on this site plan is accurate and complete. I further understand if the information is incomplete, incorrect, or not provided the application will not be accepted as a complete application.

Applicant Name: _____
(Printed)

Applicant Signature: _____ Date: _____



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E. Complete for Subdivisions and Planned Unit Developments:

- 1. Will the subdivision or other development contain 50 lots or 5 acres? Yes No
- 2. If yes, does the plat or proposal clearly identify base flood elevations? Yes No
- 3. Are the 100 Year Floodplain and Floodway delineated on the site plan? Yes No

CMC ENVIRONMENTAL STANDARDS/CRITERIA

- 1. Address applicable Specific Standards in CMC 18.10E.170-General Standards and Section 18.10E.180- Specific Standards on a separate sheet of paper.
- 2. SEPA Environmental checklist submittal required

ADMINISTRATIVE

- 1. Permit Approved Permit Denied (Attach Statement-Reason for Denial)
- 2. Elevation Certificate Attached
- 3. As-built lowest floor elevation: _____ feet NGVD.
- 4. Work inspected by _____ Date _____
- 5. Local Administrator Signature _____ Date _____
- 6. Applicant's Signature _____ Date _____

CONDITIONS: _____

